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Adapted Physical Activity / theory and practice  
Adaptinnar Menningar Fagarnir / teória / praktika  
Aðlagðar hreyfing / tæningar og verkfær


## Adapted Physical Activity / theory and practice

Financial Meeting 26th of April 2014, Warsaw

**project no: FSS/2013/IIC/W/0020/U/0003**


Project supported by a grant from Iceland, Liechtenstein and Norway through the EEA and Norway Grants and co-financed by the Polish funds.



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## Financial Meeting – agenda (1)

- Administrative and Financial Guide for Project Promoters.
- Partner Financial Reports in English by an independent chartered auditor:
  - content
  - eligible costs
  - cost eligibility period: from 2014-02-01 to 2015-12-31
- Accounting document description in English (label)



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## Financial Meeting – agenda (2)

- Deadlines for Partner Financial Reports:
  - I<sup>st</sup> till **25.08.2014** for the period from 2014-02-01 to 2014-08-31
  - II<sup>nd</sup> till **25.12.2014** for the period from 2014-09-01 to 2014-12-31
  - III<sup>rd</sup> till **25.04.2015** for the period from 2015-01-01 to 2015-04-30
  - IV<sup>th</sup> till **25.08.2015** for the period from 2015-05-01 to 2015-08-31
  - V<sup>th</sup> till **25.12.2015** for the period from 2014.02.01 to 2015.12.31



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## Financial Meeting – agenda (3)

- Financial archive until 31<sup>st</sup> December 2020
- Expenditure incurred in currencies other than PLN - conversion rate determined by the European Commission
- Salleries
- Timesheets
- Contracts




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## Financial Meeting – agenda (4)

- Partner Travels connected with project activities from June 2014 will be refunded by Project Promoter
- Scope of responsibilities
- Insurance - the European Health Insurance Card (EHIC),
- Budget of Workshop 3
- Budget of study visits in Iceland
- Changes in budget



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## Financial Meeting – Annex I

Draft of Annex I to the Partnership Agreement for the Scholarship and Training Fund between AWF Warsaw and UI.

**Terms of financial flow and transmission of documents**

